**Contractor Services Agreement**

**This Contractor Services Agreement** (“Agreement”) is entered into on [Date], by and between:

**Client:** [Client’s Full Name or Company Name]
Address: [Client’s Address]
Contact Information: [Client’s Phone Number and/or Email]

**Contractor:** [Contractor’s Full Name or Business Name]
Address: [Contractor’s Address]
Contact Information: [Contractor’s Phone Number and/or Email]

Collectively referred to as “the Parties.”

**1. Scope of Work**

**1.1 Services Provided:**
The Contractor agrees to perform the following services for the Client:
[Describe in detail the services to be performed.]

**1.2 Deliverables and Deadlines:**
The Contractor shall deliver the following work products by the specified deadlines:
[List deliverables and corresponding due dates.]

**1.3 Quality Standards:**
The Contractor agrees to perform services in a professional manner consistent with industry standards and to the reasonable satisfaction of the Client.

**2. Term and Termination**

**2.1 Contract Duration:**
This Agreement shall commence on [Start Date] and shall remain in effect until [End Date] unless terminated earlier as provided herein.

**2.2 Termination Conditions:**
Either party may terminate this Agreement by providing [Number] days’ written notice to the other party. The Client may terminate the Agreement immediately for unsatisfactory performance or breach of contract. Upon termination, the Contractor shall be compensated for work completed up to the date of termination.

**3. Payment Terms**

**3.1 Compensation:**
The Client agrees to pay the Contractor:
☐ A fixed fee of [Total Amount]
☐ An hourly rate of [Hourly Rate]

**3.2 Payment Schedule:**
Payments shall be made according to the following schedule:
[List payment milestones or intervals.]

**3.3 Invoicing:**
The Contractor shall submit invoices containing the following information: project name, services rendered, hours worked (if applicable), and payment due amount. Payment shall be made within [Number] days of receipt of an accurate invoice.

**4. Confidentiality**

Both Parties agree to maintain the confidentiality of any proprietary or sensitive information disclosed during the course of this Agreement. Confidential information shall not be shared with third parties without written consent, except as required by law.

**5. Intellectual Property**

All intellectual property, materials, or work products created by the Contractor under this Agreement shall be:
☐ Owned by the Client upon full payment
☐ Retained by the Contractor, with the Client granted a non-exclusive license to use the deliverables

Specify ownership terms here: [Enter details].

**6. Indemnification and Liability**

Each party agrees to indemnify and hold harmless the other from any claims, damages, or liabilities arising out of their own actions, negligence, or breach of this Agreement. The Contractor’s total liability for any claim shall not exceed the total compensation paid under this Agreement.

**7. Dispute Resolution**

Any dispute arising out of or relating to this Agreement shall first be addressed through good-faith negotiation between the Parties. If unresolved, disputes shall be submitted to [Mediation/Arbitration/Litigation] in accordance with the laws of [State/Country].

**8. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of [State], without regard to its conflict of law principles.

**9. Amendments**

No modification or amendment to this Agreement shall be effective unless made in writing and signed by both Parties.

**10. Entire Agreement**

This document constitutes the entire agreement between the Client and the Contractor and supersedes all prior discussions, understandings, or agreements, whether written or oral.

**11. Appendices/Attachments**

The following documents are attached and form part of this Agreement:
☐ Appendix A – Detailed Scope of Work
☐ Appendix B – Payment Schedule
☐ Appendix C – Additional Terms or Conditions

**12. Signatures**

**Client**
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contractor**
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Witness (if applicable)**
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_