|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Restaurant receipt template | | | | | | | | | | Date:  Invoice # [100] | | | | | |
| [Your Company Name]  [Street Address]  [City, ST ZIP Code]  [Phone]  Fax [000-000-0000]  [E-mail address] | | | TO: | | [Name]  [Company Name]  [Street Address]  [City, ST ZIP Code]  [Phone]  Customer ID [ABC12345] | | | | | SHIP To: | | | [Name]  [Company Name]  [Street Address]  [City, ST ZIP Code]  [Phone]  Customer ID [ABC12345] | | |
|  | | | | | | | | | | | | | | | |
| Salesperson | Job | | | sHIPPING mETHOD | | sHIPPING tERMS | | | dELIVERY dATE | | | pAYMENT tERMS | | | dUE dATE |
|  |  | | |  | |  | | |  | | | Due on Receipt | | |  |
|  | | | | | | | | | | | | | | | |
| Quantity | Item # | | | Description | | | | Unit PRice | | | Discount | | | Line Total | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
|  |  | | |  | | | |  | | |  | | |  | |
| Total Discount | | | | | | | | | | |  | | |  | |
|  | | | | | | | | | | | Subtotal | | |  | |
|  | | | | | | | | | | | Sales Tax | | |  | |
|  | | | | | | | | | | | Total | | |  | |
|  | | | | | | | | | | | | | | | |
| Logo placeholder | | [Your company slogan] | | | | | Make all checks payable to [Your Company Name]  Thank you for your business! | | | | | | | | |