# Employee Trainer Checklist Template

# Name:

|  |  |  |  |
| --- | --- | --- | --- |
| **Skills** | **Date** | **Trained By**(Print name) | **Signed By** |
| Trainer | Employee |
| **Vehicles:** |  |  |  |  |
| Tractor skills |  |  |  |  |
| 1. Maintenance
 |  |  |  |  |
| 1. Good driving habits
 |  |  |  |  |
| 1. Power take offs
 |  |  |  |  |
| 1. Coping with slopes
 |  |  |  |  |
| 1. Hydraulics
 |  |  |  |  |
| 1. Using loader
 |  |  |  |  |
| 1. Feeding out
 |  |  |  |  |
| ATV/Motorbike skills |  |  |  |  |
| 1. Maintenance
 |  |  |  |  |
| 1. Cornering techniques
 |  |  |  |  |
| 1. Coping with slopes
 |  |  |  |  |
| 1. Attachments, loads & towing
 |  |  |  |  |
| Other Vehicle (specify) |  |  |  |  |
|  |  |  |  |  |
| **Machinery:** |  |  |  |  |
| List key fixed and mobile machinery used on property, e.g.: |  |  |  |  |
| 1. Shearing plant
 |  |  |  |  |
| 1. Chainsaws
 |  |  |  |  |
| 1. Using topper
 |  |  |  |  |
| Other Machinery (specify) |  |  |  |  |
| **Livestock:** |  |  |  |  |
| * Handling procedures
 |  |  |  |  |
| Other Livestock (specify) |  |  |  |  |
| **Health & Safety:** |  |  |  |  |
| * Use of personal protective equipment
 |  |  |  |  |
| 1. Agrichemicals

(storage, handling, mixing, etc) |  |  |  |  |
| * Disease prevention, e.g. Leptospirosis
 |  |  |  |  |
| * Sun protection, e.g. skin cancers
 |  |  |  |  |
| Other Health & Safety (specify) |  |  |  |  |